

Model Bylaws

CCLP WORLDWIDE National Chapter

ARTICLE I NAME AND JURISDICTION

Section 1. Name.

The name of this Chapter shall be the **CCLP WORLDWIDE-Nation name**

Section 2. Abbreviation.

The Chapter shall also be known by its acronym **CCLPW Nation Name**

Section 3. Jurisdiction.

The territorial jurisdiction shall be the nations of

ARTICLE II MISSION AND PURPOSES

Section 1. Mission.

The mission of the Chapter is

- Raising Public Awareness of the occurrence & impact of low accessibility of Higher Education
- Developing coalitions to address it;
- Developing and disseminating tools to effect it;
- Promoting transparency and accountability in spreading the mantra of free higher Education
- Monitoring the availability of quality education to youth
- Supporting institutions and mechanisms to combat it.

Section 2. Purposes.

The purposes of the Chapter are and shall be to afford local members a suitable means for exchanging information and experience, and to undertake such programs and activities as may be proper to actively promote and enhance the goals and objectives of the International Council.

Section 3. Founding Principles.

- Engaged Endorser of Higher Education for 21st Century by UNESCO
- Engaged Endorser of UN Global Compact ten Principles
- Engaged Endorser of Higher Education for Sustainable Better Livelihood

Section 4. Nature of the Chapter.

The Chapter is to be organized and operated as a non-profit, non-governmental organisation.

Section 5. Limitations on Activities.

The Chapter shall not engage to any substantial extent in any activities that do not advance the purposes stated above in section 2. The Chapter shall not be operated for the primary purpose of carrying on a trade or business unrelated to the purposes stated in Section 2. The Chapter shall not engage to any substantial extent in propaganda or in attempts to influence legislation, and the Chapter shall not participate or intervene in any political campaigns to support or oppose any candidate(s) for public office, by publishing or distributing statements, or otherwise. The Chapter may not engage in any activities that are unlawful under the laws of the nation in which it is organized. No part of the assets or net earnings of the Chapter shall inure to the benefit of the directors, officers, members or employees of the Chapter, or to any other private persons, except that the Chapter may pay reasonable compensation for services provided to the Chapter, and the Chapter may make payments and distributions to advance the purposes stated above in Section 2.

ARTICLE III MEMBERSHIP

Section 1. Categories of Membership.

Chapters shall have Individual and organization Members, Likewise, there shall be several classes of Chapter Membership (Full, Consultative and Honorary), and several classes of Individual Members (Associate, Senior, and Honorary). The Chapter can change or reclassify the classes of membership as per their convenience.

Section 2. Requirements of Chapter Membership.

Membership in the Chapter is open to all individuals and organization who represents NGOs in good standing and who are located within the Chapter's geographical area or request membership in it.

Section 3. Voting.

All members (voting) of the Chapter are eligible to vote at Chapter meeting.

Section 4. Dues and Fundraising.

Membership dues shall be assessed or collected for membership in the Chapter.

The Chapter may conduct fundraising and other activities that require members, as well as others, to pay a fee in order to participate. Fundraising projects or activities shall be limited to those that are consistent with the purposes of the Chapter.

Section 5. Termination of Membership.

Any member organisation or individual may be removed from his or her position at any time by the Empowered Council, with or without cause, whenever in their judgment the best interests of the Chapter would be served thereby.

ARTICLE IV GOVERNANCE

Section 1. Empowered Council.

The general direction of the work of the Chapter shall be the responsibility of the Empowered Council, which is the supreme governing body of the Chapter. The Council shall supervise and approve decisions affecting goals, policies, plans, and programs, as well as basic responsibility for funding all programs and support services. The Chapter may adopt such rules, regulations, policies and procedures for the conduct of its business as shall be deemed advisable.

Section 2. Council Membership.

The membership of the Empowered Council shall consist of not less than five nor more than fourteen Council members, and is to include four officers – Chair, Vice-Chair, Treasurer and Secretary – and one regular members. Candidates for membership shall be official representatives of Regular or Senior Chapter Members (individual members).

Section 3. Term of Membership.

Council members are elected to three-year terms, but may be re-elected. (Membership in the Council may be staggered, with one-third or a close approximate thereof, completing their term each year, and so forth.

Section 4. Election of Empowered Council Members.

Members of the Empowered Council shall be elected by a mail ballot of the voting members, and they shall be elected from nominations made to Honorary ambassador of the Chapter Region. An election shall take place every three years.(As per the convenience)

Section 5 The Honorary Ambassador directly appointed by CCLP Worldwide shall be responsible for the nomination, voting and declaration of results to chapter.

Section 6. Election of Empowered Council Officers.

The officers of the Empowered Council – the Chair, Vice-Chair, Secretary and Treasurer – are to be elected by a mail ballot of the voting members

Section 7. Quorum and voting of the Empowered Council.

At any meeting of the Empowered Council, a majority of the number of Council members fixed by these Bylaws shall be necessary and sufficient to constitute a quorum for the transaction of all business. A majority of the votes cast at a meeting of the Empowered Council, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the concurrence of a greater proportion is required for such action by statute of the laws of the nation, these Bylaws

Section 8. Council Vacancies.

A vacancy on the empowered Council shall occur on the death, incapacity, resignation, or removal of any Council member, or otherwise as provided by law. A majority of the remaining Council members then in office, though less than a quorum, may elect any qualifying member in good standing to fill any vacancy for the remainder of the term. A member of the empowered Council may be removed from office, with or without cause, by the affirmative vote of four-fifths (4/5ths) of the empowered Council in the manner provided by these Bylaws.

Section 10. Annual Meeting.

The Empowered Council shall meet at least once a year, and more often as deemed necessary.

Section 11. Special Meetings.

Special meetings of the empowered Council may be called by the Chair of the Empowered Council. Notice of the time and place of the meeting shall be served, either personally or by mail (including via facsimile transmittal or via E-mail using the Internet), not less than seven (7) days before the date of the meeting upon each Council member, and if mailed, such notice shall be directed to the Council member at his or her residence or business address as it appears in the records of the Chapter.

Section 12. Voting.

At all meetings of the Empowered Council, each Council member shall have one vote.

Section 13. Action without a Meeting.

Any action which could be taken at a meeting of the Empowered Council may be taken without a meeting if a written consent setting forth the action so taken is signed by all members of the Council. Such written consents may be signed in two or more counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one and the same document. Any such written consent shall be inserted in the minute book as if it were the minutes of a National Council meeting.

Section 14. Executive Committee.

If desired, the empowered Council may establish an Executive Committee, which shall be responsible for the conduct of the affairs of the Chapter and for the implementation of the decisions of the Empowered Council between meetings of the Empowered Council. The members of the Executive Committee are to be appointed by the Empowered Council from among members of the Empowered Council, for terms designated by the Empowered Council. The number and constitution of the Executive Committee is at the discretion of the Empowered Council, but is to be not less than three nor more than seven voting members. The Chair of the Executive Committee is appointed by the Empowered Council. Any member of the Empowered Council is eligible to serve on the Executive Committee. Upon removal from the Empowered Council, the member becomes ineligible for membership on the Executive Committee. At any meeting of the Executive Committee, a majority of the number of committee members shall be necessary and sufficient to constitute a quorum for the transaction of all business. A majority of the votes cast at a meeting of the Executive Committee, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting.

**ARTICLE V
OFFICERS**

Section 1. Designations.

The officers of the Chapter shall be Chair of the Empowered Council, Vice-Chair, Secretary, treasurer, Governors. The Empowered Council may also choose other officers as they shall deem necessary, who shall have such authority and perform such duties as shall from time to time be prescribed by the Empowered Council. The Empowered Council may, from time to time, specify qualifications for officers of the Chapter. Any number of offices may be held by the same person, unless applicable law, the articles or these Bylaws otherwise provide, except that the same person may not be Chair and Secretary of the Chapter.

Section 2. Chair of the Empowered Council.

The President presides over the Empowered Council. The Chair shall perform all duties incident to the office of Chair of the Empowered Council and such other duties as the Empowered Council may from time to time determine or as may be prescribed by these Bylaws.

Section 3. Vice Chair of the Empowered Council.

The Vice Chair or Vice Chairs shall have such authority and perform such duties as shall be prescribed by the Empowered Council. In the absence or disability of the Chair, a designated Vice Chair shall perform all the duties of the Chair, and in so acting shall have all the powers of the Chair.

Section 4. Secretary-in-honour.

The Secretary-in-honour shall attend meetings of the Empowered Council and record all the proceedings of the meetings in a book to be kept for that purpose and shall perform like duties for the standing committees when required. If the Secretary is unable to attend for any reason, the Governor may designate a replacement. The Secretary shall be responsible for a register of the mailing address of each member of the Empowered Council, which shall be furnished to the Secretary by such member, and will give, or cause to be given, notice of all special meetings of the Empowered Council, and shall perform such other duties as may be prescribed by the Empowered Council or Governor, under whose supervision he or she shall be.

Section 6. Treasurer.

The Treasurer shall have custody of the Chapter funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Chapter and shall deposit all moneys and other valuable effects in the name and to the credit of the Chapter in such depositories as may be designated by the Empowered Council or Executive

Committee. The Treasurer shall disburse the funds on behalf of the Chapter and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be ordered by the National Council, taking proper vouchers for such disbursements. The Treasurer shall render to the Governor and to the empowered Council, at its regular meetings or when the Empowered Council so requires, an account of all his or her transactions as Treasurer and of the financial condition of the Chapter.

Section 7. Election, Term, Removal.

Any officer elected or appointed by the Empowered Council may be removed from his or her position at any time by the affirmative vote of a majority if the Empowered Council, with or without cause, whenever in their judgment the best interests of the Chapter would be served thereby. Such removal shall be conclusive on the officer or employee so removed, but without prejudice to the contract rights, if any, of the officer so removed. Any vacancy occurring in any office of the Chapter because of death, resignation, removal, and disqualification or otherwise shall be filled by the empowered Council.

ARTICLE VI COMMITTEES

Section 1. Committees, Membership, Powers.

The Empowered Council may, by resolution passed by a majority of the Council members present at a meeting, designate one or more standing or temporary committees, each committee to consist of two or more of the members of the Council. Official representatives of a Regular or Senior Chapter Member and are also eligible to serve on a committee. Any such committee, to the extent provided in the resolution of the Empowered Council, shall have and may exercise all the powers and authority of the empowered Council in the management of the business and affairs of the Chapter, and may authorize the seal of the Chapter to be affixed to all papers which may require it; but no such committee shall have the power or authority in reference to amending the Articles; adopting an agreement of merger or consolidation; approving the sale, lease or exchange of all or substantially all of the Chapter's property and assets; approving a dissolution of the Chapter or a revocation of a dissolution; amending the Bylaws of the Chapter; amending, altering, or repealing any resolution of the Empowered Council, increasing or decreasing the membership of the Empowered Council, or electing, appointing, or removing any member of any other committee, or any officer of the Chapter, or any member of the Empowered Council. Such committee or committees shall have such name or names as may be determined from time to time by resolution adopted by the Empowered Council.

Section 2. Committees, Minutes.

Each committee shall appoint a secretary of each meeting and keep regular minutes of its meetings and report the same to the empowered Council.

Section 3. Term.

Each member of a committee shall continue as such until his successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

Section 4. Chair.

The Empowered Council shall appoint one member of each committee as its Chair.

Section 5. Quorum.

Unless otherwise provided in the resolution of the National Council designating a committee, a majority of the whole committee shall constitute a quorum and the act of the majority of the members present at which a quorum is present shall be the act of a committee.

Section 6. Rules.

Each committee may adopt rules for its own government not inconsistent with these Bylaws or with rules promulgated by the empowered Council.

Section 7. Advisory Panel.

The Empowered Council, by resolution or resolutions adopted from time to time, may designate an advisory panel, made up of prominent and knowledgeable individuals qualified to assist the Empowered Council, to advise the Empowered Council with respect to policies and programs.

ARTICLE VII LOCAL CHAPTERS

Section 1. Local Chapters.

At the discretion of the Empowered Council, provisions may be made for the establishment of Sub-regional Chapter, national chapter or local state chapter within the geographical boundary of the Chapter, such as city Chapter or other local Chapters. Such local Chapters cannot have powers greater than the Chapter and are to be bound by the same restrictions applying to the Chapter

Section 2. Use of Name and Logos.

As with the Chapter, local Chapters are to acknowledge that the names "CCLP Worldwide," related designs, including the CCLP Worldwide and Education Charter Logo, are the exclusive property of the Chapter, and the Chapter's use of such names and designs is pursuant to a license agreement between the local Chapter and the International Council. When officers of local Chapters act or speak for the local chapter, the full name of the Chapter shall be used to avoid interpretation of such statements or reports as official statements or reports of the Chapter.

Section 3. Suspension or Annulment of Local Chapters.

The Chapter may suspend or annul any local Chapter if, in the judgment of the Empowered Council, such action is in the best interests of the Chapter. Such action shall not affect the standing of the members of the Chapter.

ARTICLE VIII GENERAL PROVISIONS

Section 1. Dissolution

Upon the dissolution of the Chapter, the assets of the Chapter then remaining, after providing for the payment of all debts of the Chapter, shall be transferred only to one or more Chapters operated exclusively for educational, charitable, religious, or scientific purposes.

Section 2. Checks.

All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Chapter shall be signed by the Treasurer or Governor any such other officer or officers, or agent or agents, of the Chapter and in such manner as shall from time to time be determined by resolution of the Empowered Council.

Section 3. Fiscal Year.

The fiscal year of the Chapter shall be fixed by resolution of the Empowered Council.

ARTICLE IX AMENDMENTS

Section 1. Amendments.

To alter, amend, or repeal these Bylaws, the Chapter must first submit its proposed changes to the Secretary General. After receiving express written consent from the Chair of the empowered Council, these Bylaws may be altered, added to, amended, or repealed or new Bylaws may be adopted, provided that (i) such alteration, addition, or amendment shall be approved by the empowered Council by a vote of two-thirds of the total membership of the empowered Council; and (ii) notice of any such proposed alteration, amendment, repeal, or adoption of new Bylaws be presented to the members of the empowered Council at least ten days prior to the meeting at which such changes will be introduced.

Section 2. Meaning of Bylaws.

All powers not clearly stipulated are under the authority of the Empowered Council. On all questions as to the construction or meaning of these Bylaws and the rules of the Chapter, the decision of the empowered Council shall be final.

